|  |  |  |
| --- | --- | --- |
| **جامعة الكويت****نائب مدير الجامعة للشئون العلمية** | **استمارة تعيين عضو هيئة تدريس****Faculty Member Appointment Form** | **Kuwait University****Vice President for Academic Affairs** |

|  |
| --- |
| **معلومات شخصية Personal Data**  |
| **اسم المرشح: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name: \_\_****الجنسية: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ :Nationality****تاريخ الميلاد: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth:** **القسم:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department:****الكلية: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College:** **التخصص: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Field of Specialization:** **التعيين: Appointment:**  **الكويتيين Kuwaitis الإعارة Secondment تعاقد شخصي Contract****الدرجة الاكاديمية: Academic Rank:**  **أستاذ مساعد Assistant Prof. أستاذ مشارك Associate Prof.**  **أستاذ Professor أستاذ زائر Visiting Professor****المرفقات المطلوبة من المرشح:**  **Required Documents:** **السيرة الذاتية C.V. طلب شغل وظيفة Application Form** **الشهادات العلمية Academic Degrees شهادات الخبرة Professional Experience** **قائمة بالأبحاث المعتمدة Publications List of Refereed** |
|

|  |
| --- |
| **الدرجات العلمية Academic Degrees**  |
| **البكالوريوس: B.S./B.A. :** **الجامعة : .............................................................................................................................................................. University:****التاريخ : ..........................................................................................................................................................................Year:****الكلية/ القسم:............................................................................................................................................. College/Department:****التخصص: .....................................................................................................................................................................Major:** |
| **الماجستير: Master:** **الجامعة : ................................................................................................................................................................ University:****التاريخ : ............................................................................................................................................................. Year:…………..****الكلية/ القسم: ............................................................................................................................................-College/Department:****التخصص: ................................................................................................................................................................... : Major** |
| **الدكتوراه / البورد المهني:Ph.D. / Boards:** **الجامعة : ................................................................................................................................................................ University:****التاريخ : ............................................................................................................................................................. Year:…………..****الكلية/ القسم: ............................................................................................................................................-College/Department:****التخصص: ....................................................................................................................................................,,...............**  **Major****ملاحظات: ............................................................................................................................ Notes:**  |

|  |
| --- |
| **التدرج الوظيفي Career History** |
| **المسمى الوظيفي****Position / Job Title** | **جهة العمل****Work Place** | **من****From** | **الى****To** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

 |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **التوصيات Recommendations**

|  |
| --- |
| **القسم العلمي Academic Department**  |
| **اللقب العلمي المقترح: . .Proposed Academic Rank:**    أستاذ مساعد Assistant Prof. أستاذ مشارك Associate Prof. أستاذ Professor أستاذ زائر ( أستاذ مشارك ) Visiting Prof. ( Associate Prof. ) أستاذ زائر ( أستاذ) Visiting Prof. ( Prof. )  **مدة العقد أو الإعارة: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Duration of Contract: اعتبارا من: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Starting date:****مبررات الترشيح: Justification for the nomination:** **----------------------------------------------------------------------------------------------------------------------------------------------------------------****----------------------------------------------------------------------------------------------------------------------------------------------------------------****----------------------------------------------------------------------------------------------------------------------------------------------------------------****----------------------------------------------------------------------------------------------------------------------------------------------------------------****----------------------------------------------------------------------------------------------------------------------------------------------------------------****----------------------------------------------------------------------------------------------------------------------------------------------------------------****----------------------------------------------------------------------------------------------------------------------------------------------------------------****توقيع رئيس القسم: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chair's Signature: التاريخ: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:****المرفقات المطلوبة من القسم العلمي: Required Attachments:**   محضر لجنة التعيينات و الترقيات Minutes of Committee Meeting   العبء التدريسي لأعضاء هيئة التدريس Faculty Member Teaching Load   عدد المبعوثين Number of Scholarship Students  |

|  |
| --- |
| **الكلية College**  |
| **توصيـة لجنة التعيينات والترقيات بالكلية: Recommendation of College Appointment and Promotion Committee:** **---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------** **توقيع رئيس لجنة التعيينات:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature:** **التاريخ:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date:**المرفقات المطلوبة من الكلية: Required Attachments:  **محضر اللجنة الاستشارية للتعيينات والترقيات بالكلية** Minutes of Committee Meeting   |
| **توصية عميد الكلية: Recommendation of the Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **التوقيع:------------------------------------------- Signature: التاريخ: Date: -------- -----------------------------------**  |

|  |
| --- |
| **الجامعة University**  |
| **توصية نائب مدير الجامعة للشئون العلمية: Recommendation of the Vice President for Academic Affairs :****-------------------------------------------------------------------------------------------------------------------------------------------------****-------------------------------------------------------------------------------------------------------------------------------------------------****---------------------------------------------------------------------------------------------------------------------------------------------------------------****التوقيع:------------------------------------------- Signature: التاريخ: Date: -------- -----------------------------------**  |
| **قرار مدير الجامعة: President’s Decision:** **-------------------------------------------------------------------------------------------------------------------------------------------------****----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------****التوقيع :------------------------------------------- Signature: التاريخ: Date: -------- -----------------------------------**  |

 |